



FORMATION OF AN INNER WHEEL CLUB WHERE THERE IS NO DISTRICT

A new Club can be formed and sponsored by an Inner Wheel Club or a Rotary Club. When interest is displayed in the formation of a Club, the sponsoring Club should endeavour to arrange a meeting to speak to the interested ladies.

The sponsoring Inner Wheel Club should be responsible for explaining the objects of Inner Wheel and how Clubs function, and should keep International Inner Wheel informed of the possible formation.

Also at such a meeting, the History of Inner Wheel, and a brief explanation of the Constitution should be given and the opportunities for friendship and service stressed.

If no decision is reached, a further meeting should be arranged, to which all the ladies should again be invited.

Where there is a new Rotary Club, it is important that the relatives of the new Rotarians should be invited to a meeting where the possible formation of a new Inner Wheel Club should be discussed.

Every Inner Wheel member is a potential extension officer, and should always be looking around to find women who fully agree with the objects of Inner Wheel, and share our values.

New Clubs can be formed with members from any one of the following 3 membership categories, or a combination of all 3.

- a) Women related to Rotarians/former Rotarians
- b) Women related to Inner Wheel members/former Inner Wheel members
- c) Women invited to join – provided the majority of Club members agree.

When **ten or more** potential members agree to form a Club, the following motion must be proposed and seconded. **"This meeting agrees to the formation of an Inner Wheel Club to be called 'The Inner Wheel Club of.....'**

The name of the new Inner Wheel Club must correspond to the name of the Rotary Club; if no Rotary Club exists, then a suitable geographical name should be chosen, and approval sought from IIW.

If the motion is carried, the meeting continues as the **inaugural meeting**.

Immediately after the inaugural meeting, **the sponsoring Club Officer must organize the elections of the new Club Officers, and then complete a Charter Application form giving the names and addresses of the newly elected Club President, Secretary, Treasurer and all the Founder members. This must be sent to IIW Headquarters.**

The Charter will be forwarded to the new Club Secretary on payment of dues by the Club.

Those members who join the Club before the Charter Presentation are the **Founder Members** and may sign on the back of the Charter

The sponsoring Club should be ready to give help and advice during the first, and possibly second year, of the new Club's existence.